



Madley Primary School

Charging and Remissions Policy

Date established by governing body

Autumn Term 2023

Review date

Autumn Term 2024

TABLE OF CONTENTS

CHARGING AND REMISSIONS	3
ROLES AND RESPONSIBILITIES.....	3
FAMILIES QUALIFYING FOR REMISSION OR HELP WITH CHARGES.....	3
ARRANGEMENTS FOR MONITORING AND EVALUATION.	3
MONITORING AND REVIEW.....	3

CHARGING AND REMISSIONS

1. We recognise the valuable contribution that the wide range of additional activities, including curriculum visits, clubs and residential experiences can make towards pupils' education. We aim to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities. We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra curricular) independent of their parents and carers financial means. This policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

ROLES AND RESPONSIBILITIES.

2. The Headteacher, staff and governors will ensure that the following applies:
3. No charges will be made for:
 - Education provided during school hours (including the supply of any materials, books, instruments or other equipment)
 - Tuition for pupils learning to play musical instruments (or singing) if the tuition is required as part of the National Curriculum. This will be considered annually as part of our Schools Financial Values Standard self assessment..
 - Supply teachers to cover for those teachers who are absent from school accompanying pupils on a residential trip
4. Activities for which charges may be made:
 - Residential activities.
5. Voluntary donations from parents and carers will contribute toward:
 - Education provided on any visit that takes place during school hours or outside of school hours
 - Transport provided in connection with an educational trip (e.g. swimming).

FAMILIES QUALIFYING FOR REMISSION OR HELP WITH CHARGES.

6. In order to remove financial barriers from disadvantaged pupils, the governing body has agreed that some activities and visits where charges can legally be made will be offered at no charge or a reduced charge to parents and carers of children recorded as Pupil Premium on the school CENSUS. The Pupil Premium policy is reviewed annually and a report (giving details of the impact of funds used) is published to the school website.

ARRANGEMENTS FOR MONITORING AND EVALUATION.

7. The Governing Body will monitor the impact of this policy by receiving on a yearly basis a financial report on those activities that resulted in charges being levied, the subsidies awarded (without giving names) and the source of those subsidies. It will seek to evaluate the impact of the school's extended services on those children most in need of additional support.

MONITORING AND REVIEW

8. This policy will be reviewed at any time on a request from the governors, a change in the council guidance or at least once every year.