

Coronavirus (COVID-19) Risk assessment		
Madley Pre-school	Assessment: Fiona Batstone	Date: February 2022
Review Date: April 2022		



Focus	Area of consideration	Recommendation
Children	Attendance	- Parents to drop off and collect children from outside the main entrance. They will not be permitted to enter the building, unless necessary (when they will be asked to use hand gel and wear a face mask) - Only children who are symptom free or have completed the required isolation period may attend the setting. - Children will wash hands thoroughly on arrival at the setting, before and after eating, after using the toilet and after wiping their nose and at other regular intervals throughout the day, as deemed appropriate. - Encourage children to avoid touching their (and others') face, eyes, nose and mouth.
	Physical distancing/ grouping	To reduce larger numbers of children playing together; children will be separated into smaller groups and split between the different areas of the setting eg inside main room, snug and terrace, split between the different outdoor areas.
	Play and Learning	- Ensure children wash hands regularly, throughout the day, as well as before eating, after coughing or sneezing. - Outdoor play will be encouraged where possible. - Equipment will be washed regularly with disinfectant. - All surfaces will be wiped regularly with disinfectant. - Cushion covers and blankets will be washed daily.
	Wellbeing and education	- Children should be supported in age appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue. - Children should be supported to understand the changes and challenges they may be encountering as a result of COVID-19 and staff need to ensure they are aware of children's attachments and their need for emotional support at this time.
	If a child starts displaying symptoms.	- If a child begins displaying a continuous cough or a high temperature, they should be isolated promptly, parents will be called to collect their child and encouraged to take a LF or PCR test. - A child awaiting collection will be taken to the snug and the outside doors will be opened to ventilate the area. Any chair or equipment used by that child will be cleaned immediately after the child goes home.

		• If they need to go to the bathroom while waiting to be collected, they should do so when no other children are in the bathroom. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. • If a member of staff has helped someone who displayed symptoms they should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. If clinical advice is needed, the setting staff, parent or guardian should go online to NHS 111 (or call 111 if they don't have internet access)
	Belongings from home	• Children will be discouraged from bringing in items from home. If they do so, these items will remain in the cloakroom, unless they are need to comfort the child.
Staff	Attendance	• Staff should only attend the Pre-school if they are symptom free, have completed the required isolation period or achieved a negative test result on days 5 and 6. • Staff to wash hands on arrival to work and at regular intervals throughout the day. • Staff should continue to wear face masks when in contact with parents at drop off and pick up times.
	Physical contact/grouping	• Staff should continue to be aware of keeping their distance from other members of staff. • Staff members should avoid physical contact with each other including handshakes, hugs etc. • Where possible, meetings and training sessions should be conducted through virtual conferencing. Face to face staff meetings will be held in a well ventilated room with distance between seating.
	Training	• All staff members to receive further information and be up to date on infection control training.
Parents	Physical distancing	• Only parents who are symptom free and or have completed the required isolation periods will be able to drop off or collect their child. • When parents are waiting to drop off or collect their child, physical distancing will be encouraged. • Consider allowing parents to enter the Pre-school for the purpose of settling in sessions if not doing so would cause a child distress. In this instance parents will be asked to use hand gel and wear a face mask. They will be encouraged to keep their distance from other children and staff.
	Communication	• Parents should receive clear communication regarding the role they play in safe operating procedures and all measures being taken to ensure the safety of their children and themselves. • Parents will be kept up to date with any covid cases that arise at the setting.
Visitors	Visits	• Attendance to the setting should be restricted to children and staff as far as practically possible and visitors should not be permitted to the pre-school unless essential (e.g. essential building maintenance). Any visitors will be asked to use hand gel and wear a face mask. Where visitors are required for educational purposes, these should be made outside where possible.
Travel	Travel associated with setting operations	• Any travel made by school minibuses will be risk assessed in line with the latest covid situation. Staff should wear masks if they are travelling on the minibus and the windows should be opened.
Toys		• Toys will be cleaned regularly or left outside to air.
PPE	Staff and children	Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or

		in some shops. This does not apply to schools or other education settings. Schools and other education or childcare settings should therefore not require staff, children and learners to wear face coverings. Changing habits, cleaning and hygiene are effective measures in controlling the spread of the virus. Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission. • Staff should wear face masks when in contact with parents or visitors. • Staff should wear gloves and an apron when dealing with children's intimate care. They may also wish to wear face masks at these times. • If a child, young person becomes unwell with symptoms of coronavirus while in the setting and needs direct personal care until they can return home, a face mask should be worn by the supervising adult. If contact with the child is necessary, then disposable gloves and a disposable apron should also be worn.
Cleaning	Undertake regular cleaning	• Clean AND disinfect frequently touched surfaces throughout the day. This includes tables, chairs, resources, equipment, doorknobs, light switches, countertops, handles, toilets, taps, and sinks. • Wear disposable gloves for cleaning and dispose of immediately after cleaning. • Wash hands regularly with soap and water for 20 seconds.
	Cleaning of electronics	• Staff should be responsible for regularly cleaning their own i-pad throughout the day and wiping down computer key boards and mouse with alcohol wipes after use.
	Cleaning of clothing, towels and soft furnishings	• Blankets and cushions will be used again in the setting. These will be washed regularly or used on rotation.
	Disposal of potentially contaminated waste	• Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged before being binned.
Managing Confirmed cases	Staff and children	• Staff will be encouraged to take regular LFTs. • If staff test positive they will be required to follow the appropriate Gov guidance and not attend Pre-School until they have received two negative tests on at least days 5 and 6. • Staff will be encouraged to take LFTs daily if they have a positive case in their household. • Parents will be encouraged to do a LFT or PCR on their child if they are displaying symptoms. If they receive a positive result they will be encouraged to follow the Gov guidance and not attend Pre-School until they have received two negative tests on at least days 5 and 6. • There is no longer the need to inform Ofsted of positive cases, unless they result in hospitalisation. • If an outbreak of Covid-19 occurs within the setting (more than 10% of the setting test positive within 14 days) the Manager will contact Herefordshire Outbreak Control Hub for further advice.
REVIEWS:		

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