

PTA Meeting Notes - Monday 25th June 2018

Attendees – 11 members

Apologies – 2 members.

The meeting was opened at 7.00pm

The chair started with news of the school drama performance which was a great success and raised £105 for the drama department.

We had lots of details to discuss for the summer fete:

2 members will collect the children's tombola prizes this Friday and label them up. (On reflection, we have decided to leave the prizes un-ticketed so children can choose their prize. We may also do the same for the teddies.)

We need to speak to after school club about the freezer which belongs to the PTA. We will need freezer space to store the ice creams for the fete.

We will prepare a survey ready to go out straight after the fete, while it is fresh in people's minds to ask what they liked/disliked. This will help us plan for next year.

We have sourced cream from Bartonsham. It will be at school ready to collect on the Friday 6th. S&A are providing strawberries and will be collected.

A parent is making 75 heart shaped scones and a Pta member has offered to make some more and we may buy some extras for back up in case we run out. We will make these up with pots of butter, jam and cream to sell for £1.50.

Of the external stalls we have coming, some are paying a fee to have a table and some have agreed to donate a % of their takings.

Food available on the day will be: Get stuffed burgers – meat and veggie (all profits donated), Paella, Sunata's kitchen (Thai food), cup cakes, cream teas, sweets and treats and refreshments provided by us – hot drinks, Pimms (member to provide mint), slushies and ice creams.

We had an idea that some Year 5/6 pupils could take ice creams around the fete in a trolley to sell and top up from the freezer.

We have amazingly managed to get 25-30 Days out Prizes for the raffle and this number is still growing. We have also been given a kind donation of £100 from a parent that we will use as the top raffle prize.

Sally and Gary Johnson have agreed to judge the bake off and Michelle from Madley Plants and Hannah Crowther will judge the Garden on a Plate.

We discussed some new ideas for a change on the tombolas. For the 'Pot Luck' it was suggested 'throw a dice' 1 or a 6 wins a prize. (to source large dice.)

For the bottles it was suggested a 'needle in a haystack' idea. A red or a green needle wins a bottle.

Mr Batstone is keen that the Year 5/6 pupils are involved with helping on some stalls so we will ask if some can help alongside us and also run some of the pocket money stalls like Hook a Duck and Splat the Rat.

2 members are in charge of the slime-making stall and will have a practice run to perfect their recipe. They will source their own pots and ingredients and provide receipts for the treasurer. We discussed that we will need to clearly display the list of ingredients and only make slime with children who have an adult with them or adult consent in case of allergy.

A member has kindly offered her marquee weights to hold down our marquees. She also mentioned she may be able to access some extra games – Play your Cards Right and a Bottle Top number game.

We have performances from the Drummers, the Choir and the Irish dancers and the much anticipated Tug of War.

We no longer have a radio station coming so we will ask Mr Batstone if he can arrange music over the PA.

We will ask if the gardening group would like a plant stall.

We will see if we can source some bunting to mark the arena.

Notes from Mr Batstone:

The studio is available for us to use for cakes if we wish and there will also be a display of the children's art work, possibly priced so visitors can buy. *We discussed using the studio as a 'behind the scenes' space for the Bake Off tent to prep cakes for sale after judging with a Marquee in front or as a space for making the slime.*

Tug of War – do we need to ask parents to organise teams? *Was thought this would happen naturally on the day.*

Mr Batstone suggested lots of ideas for easy games to set up that the Year 5/6 children could run – Scooters for a timed Grand Prix, ball in the bin free kick competition, penalty target shoot out with balls on the coconut shy stands, speed shot machine, small target goal for the younger children – lolly for hitting the target. *We discussed that all of these things sound great if the Year 5/6 children are happy to set up/run.*

Also suggested was a Design a Football strip competition for a world team, design the next world cup football? Or a poster competition for 'Values in Sport'

Note: Could we have some big cake knives/slices for the Bake off tent.

Marquee set up on Friday night from 4/4.30 – 6 members have put themselves forward for this.

Set up on Saturday 9/9.30am

Fete banner to go up on Monday 2nd.

We will try to get hold of a 'Refreshments' Banner as better signage to the cabin or use white boards.

The Treasurer will organise floats and price lists as she is not around on fete day and we arranged pricing for all the stalls.

Member to collect the bouncy castle.

We will speak to Hayley (police) about having a police car.

Sadly, no ponies anymore.

Our final meeting will be on the 16th July to round up this year and put in some early planning for September.

Meeting closed 8.35pm.