



## **Fees and Funding policy**

### **Statement of Intent**

It is our intention to be open and transparent and ensure all parents/carers are fully informed of any charges associated with Madley Pre-School, including any additions to Early Years Entitlement Funding e.g. privately paid hours, extra hours, consumables charges and enhanced provision or extra activities charges.

### **Aims**

At Madley Pre-School we strive to be a provider of funded Early Years education without it impacting the quality of our provision. We aim to provide high quality education in a stimulating setting, and this policy outlines our plans for offering funded Early Years education in a sustainable and inclusive manner.

### **Madley Pre-School Opening hours**

Madley Pre-School is open term time only, following the yearly holiday calendar of Madley Primary School.

Pre-School sessions are available: 9am – 12am, 9am – 1pm or 9am – 3.30pm.

We also offer Breakfast Club for children aged 3+ years from 7.45am - 9am (subject to availability).

And an Early Bird session from 8.30am - 9am.

### **Funding is available to help support parents / carers with Pre-School costs.**

- **Early Years Entitlement Funding (EEF)**

*Early Years Entitlement Funding provides government-subsidised childcare hours in England, with all 3 and 4-year-olds receiving 15 hours per week and eligible 2-year-olds receiving 15 hours if their family receives an additional form of Government support.*

*Eligible working parents can access up to 30 hours a week for children aged 9 months to 4 years. Eligibility is based on age, and for the 30-hour offer, both parents must be working, with specific National Insurance and immigration status requirements. See UK Government Best Start in Life parent hub for further information.*

- **Early Years Pupil Premium (EYPP)**

*The Early Years Pupil Premium (EYPP) provides extra funding to early years providers for disadvantaged children aged 9 months to 4 years old to help narrow the learning gap and improve their development. Eligibility is based on families receiving certain income-related benefits, and the funding is claimed by the child's provider after parents apply online. The EYPP can be used for additional learning activities, resources, staff training, and specialist support to benefit the child.*





- **The Disability Access Fund (DAF)**

*The Disability Access Fund provides annual funding to early years providers for children in England who are in receipt of Disability Living Allowance (DLA) and are eligible for government-funded childcare. The DAF is paid directly to the provider at a fixed rate, to help them make reasonable adjustments to support the child's access to early years places. Parents should inform their provider if their child is eligible for DLA, and the provider can then apply to their local authority for the funding.*

- **Tax-Free Childcare**

*Eligible families may be entitled to Tax-free Childcare. Parents will need to set up a childcare account. For every £8 you pay into this account, the government will pay in £2 to use to pay your provider.*

- **Universal Credit**

*Parents may be able to claim back up to 85% of your childcare costs if you're eligible for Universal Credit.*

## **Fees**

### **Our current fees are as follows:**

- Pre-School sessions are charged at the hourly rate of £6.50.
- Breakfast Club is charged at £6.00 per session for regular attendance and £6.50 for 'ad hoc' sessions.
- 'Early Bird' sessions are charged at £3.00 per session.

Pre-School fees are reviewed in April of each year. Parents/carers will be given four weeks' notice of any changes to fees.

### **We accept Early Years Entitlement Funding for Pre-School session times only, subject to availability. It cannot be used for Breakfast Club or Early Bird sessions.**

It is the responsibility of a parent/carer to ensure that their application for EYEF is made in line with the Local Authority's requirements and by the deadlines outlined. Madley Pre-School must receive a completed Parent Declaration Form before funding can be claimed. It is imperative that once the eligibility code has been accessed and given to the Pre-School, it is the parents/carers responsibility to re-validate the eligibility code, via the government's website, every three months. If this does not happen, the code will lapse and no longer be valid, which will result in parents/ carers having to pay for any hours attended.





### **Consumables and Extra Activities charges**

*Government funding is intended to deliver 15 or 30 hours a week of free, high quality, flexible childcare. The 15 or 30 hours must be able to be accessed free of charge to parents /carers. There must not be any mandatory charges for parents/carers in relation to these hours. However, it is not intended to cover the costs of meals, snacks, other consumables, additional hours or additional services. These activities can be charged for if agreed with the parent and must not be a condition of accessing the Early Years Entitlement Funded hours. Providers are therefore entitled to charge for meals and snacks as part of a free entitlement place and they can also charge for consumables such as nappies or sun cream, and for extra optional activities, such as trips, events, celebrations and specialist tuition, as well as other activities not directly related or necessary for the effective delivery of the Early Years Foundation Stage (EYFS) statutory framework, but these charges must be voluntary for the parent.*

### **Madley Pre-School Additional Charges**

In addition to any Early Years Entitlement Funding received, Madley Pre-School asks for a voluntary contribution towards food consumables, non-food consumables and activities charges, currently £3.00 per day. Attendance of any hours that fall outside of the Early Years Entitlement Funding are charged in line with our standard fees, which are inclusive of all consumables and additional activity charges.

Madley Pre-School fosters curiosity through active first-hand learning opportunities. This involves high quality resources and skilled practitioners who create a values-based, safe, respectful, and inclusive environment, encouraging all children to develop a love of learning. We aim to be transparent in all that we do and itemise our invoices each month to reflect our charges.

|                                      |                             |
|--------------------------------------|-----------------------------|
| <b>Early Years Entitlement hours</b> | <b>Free</b>                 |
| <b>Additional private paid hours</b> | <b>£6.50 per hour</b>       |
| <b>Breakfast Club</b>                | <b>£6.00 / £6.50 ad hoc</b> |
| <b>Early Birds</b>                   | <b>£3.00</b>                |
| <b>Late pick up fee (15mins+)</b>    | <b>£10.00</b>               |
| <b>Food Consumables</b>              |                             |
| <b>Snacks</b>                        | <b>50p per snack</b>        |





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|---|----------------------------|
| <b>Non- Food Consumables</b>  |                            |
| <b>*Nappies and Wipes</b>   | <b>50p per change</b>      |
| <b>*Suncream</b>  | <b>50p per application</b> |
| <b>Enhanced Activities (daily charge)</b>   |                            |
| <b>Waterproofs</b>  | <b>10p</b>                 |
| <b>Guinea Pig Care</b>  | <b>10p</b>                 |
| <b>Learning Journey</b>   | <b>60p</b>                 |
| <b>Topical/Seasonal Activities and Celebrations</b><br>e.g. Christmas tree and decorations, Christmas craft afternoon, Mother's day, father's day, Sport's day medal and ice-cream, Easter celebrations | <b>20p</b>                 |
| <b>Extra Activities</b>   |                            |
| <b>Forest School</b>  | <b>£1.00</b>               |
| <b>Gardening Club</b>   | <b>£1.00</b>               |
| <b>Baking Club</b>  | <b>£1.00</b>               |
| <b>Yoga Club</b>  | <b>£1.00</b>               |
| <b>Eco Club at Comet's Meadow</b>   | <b>£1.00</b>               |
| <b>Woodworking Club</b>   | <b>£1.00</b>               |
| <b>Village walks</b>  | <b>£1.00</b>               |
| <b>Topical visits/ visitors</b>   | <b>Charges may vary</b>    |

**\*Due to differences in sizing and skin sensitivities, we encourage parent/ carers to provide their own nappies, wipes and suncream. However, if a child runs out of nappies or suncream there will be a small charge for using ours.**

**Parents / Carers who are unable/decide not to pay**

Parents/carers will be informed of our Consumables and Activity charges when enquiring about a Pre-School place. For Parents/ Carers that are unable to contribute financially a limited number of spaces, that include all enhanced and extra activities, are available at no extra cost. These are prioritised to disadvantaged families and children in receipt of Early Years Pupil Premium and are assessed on a case-by-case basis.

**Parents/Carers that decide not to contribute towards the Consumables and Activity charges may be given a list of items to provide each day and a further list of items to provide, as and when, for specific activities. Please refer to the list overleaf.**





### Items to be brought everyday:

- **All-in-one Waterproofs**
- **Morning Snack – e.g. Fresh fruit or vegetable sticks / fruit salad**
- **Afternoon Snack – e.g. Breadsticks and hummus / unsalted plain rice cakes/ wholemeal bread (to toast) / cheese and crackers / unsweetened cereal / bagel / oatcakes/ vegetable soup / pitta bread** (Please refer to our Nutrition guidelines alongside our Food and Drink policy)
- **Nappies, wipes, nappy sacks**

### Possible items to be brought in as and when needed for Extra Activities:

- **Sensory and Playdough enhancements, e.g. food colouring, spices, extra-large/ unusual pasta shapes**
- **Contributions for Gardening Club, e.g. bag of compost, seeds, plants, pots (specific items may be required, i.e. gardening tools & gloves)**
- **Contributions for Baking Club, e.g. flour, eggs, sugar, butter, oats (specific items may be required, i.e. baking equipment)**
- **Contributions for Yoga sessions, e.g. yoga mat, CDs, activity cards**
- **Contributions for Woodworking Club, e.g. woodwork tools, safety goggles, gloves**
- **Contributions for Eco- Club e.g. gardening tools, gloves, compost, seeds**
- **Seasonal/ Topical celebrations may require specific items to be brought in.**

Where possible, at least 24 hours' notice will be given to parents/ carers to provide these resources. However, please note that some activities may occur 'unplanned' at times. For example, practitioners always try to follow a child's lead and interests, and this may sometimes take the day in a different direction to that planned.

### 'Opting Out'

Participation in any extra/enhanced activity is based on parental choice and a willingness to meet the charges or provide necessary items. Parents/ Carers may choose for their child to 'opt out' of these activities. Children who do not participate in extra/enhanced activities will continue to receive provision that complies with the Early Years Statutory Framework.

However, parents /carers must understand that their child will not receive the following:

- **Hardback photographic Learning Journey**
- **Waterproofs**
- **Participation in extra activities eg: Forest School, Baking Sessions, Gardening Club, Yoga, Woodwork**
- **Participation in certain events or celebrations e.g. Christmas Craft Afternoon, Easter Egg Hunt, Parties**

### Key Legislation and Guidance

Early Years Foundation Stage 2025, Tax-free Childcare-Gov.uk, Disability Access Fund, Early Years Pupil Premium- Gov.uk, Universal credit Childcare costs- Gov.uk

